

MEETINGS TO DATE 1
NO. OF REGULARS 1
NO. OF SPECIALS 0

LANCASTER, NEW YORK
JANUARY 1, 1984

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at Lancaster, New York on the 1st day of January, 1984, at 1:00 P.M. and there were

PRESENT:

STANLEY JAY KEYSA, SUPERVISOR
RONALD A. CZAPLA, COUNCILMAN
ROBERT H. GIZA, COUNCILMAN
DONALD E. KWAK, COUNCILMAN
JOHN T. MILLER, COUNCILMAN

ABSENT:

NONE

ALSO PRESENT:

ROBERT P. THILL, TOWN CLERK
DOMINIC J. TERRANOVA, TOWN ATTORNEY
RICHARD J. SHERWOOD, DEPUTY TOWN ATTORNEY
SAMUEL L. SAEVA, RECEIVER OF TAXES

BID OPENINGS:

None

PUBLIC HEARINGS:

None

OFFICIAL REPORTS:

None

COMMITTEE REPORTS - ACTIONS AND DIRECTIVES

None

PRESENTATION OF RESOLUTIONS BY COUNCILMEN: (ORGANIZATIONAL)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

WHEREAS, it is essential to the orderly and efficient conduct of regular and special meetings of the Town Board of the Town of Lancaster to adopt Rules of Order in order that the business of the Town of Lancaster may be conducted with dispatch and decorum,

NOW, THEREFORE, BE IT

RESOLVED, that in accordance with Section 63 of the Town Law of the State of New York, the Town Board of the Town of Lancaster hereby adopts, for the years 1984 and 1985, its Rules of Order for the conduct of regular and special meetings:

RULES OF ORDER
TOWN BOARD
TOWN OF LANCASTER

RULE 1 REGULAR SESSION

Regular sessions of the Town Board of the Town of Lancaster shall be held on the first and third Monday of each month at 8:00 o'clock P.M., in the first floor Council Chambers, unless said first or third Monday is a legal holiday, in which event said regular sessions shall be held on the following day. Each regular session and all adjourned sessions shall be open for the consideration of any matter which, in accordance with these rules, may be properly brought to the attention of the Town Board, provided however, that the regular meeting scheduled for January 2, 1984 shall be replaced by a regular and organization meeting of the Town Board to be held at 1:00 o'clock P.M., January 1, 1984, and that the second regular meeting of the Town Board for the month of February 1984 shall be held at 8:00 o'clock P.M. on February 27, 1984. Regular sessions of the Board shall be preceded by an open work session to be held at 7:00 o'clock P.M.

RULE 2 SPECIAL MEETINGS

Special meetings shall be held at the call of the Supervisor of the Town of Lancaster upon filing with the Supervisor of the Town of Lancaster a written request signed by two members of the Town Board. Notice in writing, stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member and the Town Clerk, by the Supervisor of the Town of Lancaster, at least two days before the time fixed for holding the meeting. A member may waive the service of notice for such meeting by written waiver signed by him. Only business specified in the notice thereof may be transacted at a special meeting.

RULE 3 QUORUM

The majority of the duly constituted membership of the Town Board of the Town of Lancaster shall constitute a quorum for the transaction of business, but a less number may adjourn.

①

PRESENTATION OF RESOLUTIONS BY COUNCILMEN: (ORGANIZATIONAL)

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①

RULE 4 ROLL CALL

At any and every meeting of the Town Board, the vote on all Town Board resolutions, actions or questions determined shall be recorded or called in alphabetical order as to the last names of the members present, excepting the Supervisor, who shall vote last.

RULE 5 ORDER OF BUSINESS

The Order of Business of each session shall be:

1. calling the roll of members by the Town Clerk
2. Pledge of Allegiance
3. bid openings and public hearings
4. reports of department heads
5. reports of committees
6. presentation of prefiled resolutions
7. status report of unfinished business
8. persons desiring to address Town Board
9. presentation of communications by Town Clerk
10. adjournment

RULE 6 PRESENTATIONS TO BE IN WRITING

All resolutions and amendments thereof shall be in writing.

RULE 7 TIME FOR PRESENTATION TO THE CLERK

All communications of whatever nature shall be submitted to the Town Clerk before 4:00 P.M. on the Friday preceding a Town Board meeting for presentation by the Town Clerk at the next Town Board meeting. All resolutions of whatever nature shall be submitted to the Town Clerk before 2:00 P.M. on Monday, the day of a Town Board meeting for presentation by the Town Clerk to the Town Board at that night's meeting.

RULE 8 DECORUM

The Supervisor shall take the chair promptly at the hour specified for the convening of the Town Board meeting and shall preserve order and decorum. In debate, he shall prevent personal reflections and confine members to the question under discussion. He shall decide all questions of order, which decisions shall be final, unless an appeal is taken to the Town Board and sustained.

RULE 9 RECORDING AYES AND NOES

On roll call, the ayes and noes shall be taken without explanation and the Town Clerk shall record the names of the members and the way each shall have respectively voted.

RULE 10 WHEN A MEMBER MAY BE EXCUSED FROM VOTING

Every member who shall be in the Town Board Chambers when a question is stated by the Supervisor, shall vote. A member may be excused if he be directly interested in the question. He must state his connection with the question. After stating his interest and upon obtaining consent of the majority of the members, he may be excused.

RULE 11 SPEAK WHEN RECOGNIZED BY THE SUPERVISOR

No member wishing to speak shall proceed until he shall have addressed the Supervisor from his place and shall have been recognized by him.

RULE 12 SUSPENSION OF RULES BY 2/3 CONSENT

These rules may at any time during the session be suspended by 2/3 consent of all the members of the Town Board present, however, the member making the application for such suspension must state the purpose for which the same is asked.

RULE 13 PRESENTATION OF MOTION

When a question shall be under consideration, no motion shall be received unless a suspension of the rules by 2/3 consent has been obtained under Rule 12, except the following motions:

1. for an adjournment of the Board
2. to lay on the table
3. to recess
4. to commit to a committee
5. to amend
6. directions to department heads

RULE 14 WITHDRAWAL OF RESOLUTION OR MOTION

Any resolution or motion offered by a member may be withdrawn by the member presenting it at the time before an announcement by the Supervisor of the vote thereon or before an amendment to such resolution or motion has been adopted.

RULE 15 MOTION NOT AMENDABLE OR DEBATABLE

All motions for an adjournment, for a recess, to refer to committee or department head, or to lay on the table, shall be neither amended nor debated.

RULE 16 ALL POINTS OF ORDER NOT COVERED BY THESE RULES

On all points of order, not governed by the rules of this Town Board, Robert's Rules of Order Revised shall prevail. In the event that a point of order shall arise which shall not be covered by either the Rules of the Town Board or Robert's Rules of Order Revised, the Rules of the New York State Assembly shall be followed.

RULE 17 AMENDMENT OF RULES

The rules shall not be rescinded, altered or amended, nor any additional rule added thereto except by a majority vote of the total members of the Town Board and only after at least one day's notice in writing filed with the Town Clerk of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

RESOLVED, that the following appointments be and are hereby made
by the Town Board of the Town of Lancaster, unless otherwise indicated, for
the years 1984 and 1985, at a salary as set forth in the Schedule of Salaries
for the years 1984 and 1985:

- Section 1 - STANLEY JAY KEYSA be and is hereby appointed
Affirmative Action Officer, in compliance with
Title VIII of the Civil Rights Act of 1968.
- Section 2 - DOMINIC J. TERRANOVA be and is hereby appointed
Town Attorney.
- Section 3 - RICHARD J. SHERWOOD be and is hereby appointed
Deputy Town Attorney.
- Section 4 - ALFRED WILKOSZ be and is hereby appointed Bingo
Inspector.
- Section 5 - EDWARD J. KRAFCHAK be and is hereby appointed
Deputy Bingo Inspector
- Section 6 - STANLEY JAY KEYSA be and is hereby appointed
Budget Officer, Part-time.
- Section 7 - ANN K. VAUGHAN be and is hereby appointed Charwoman
for the Town Hall Building.
- Section 8 - STANLEY JAY KEYSA be and is hereby appointed Civil
Defense Director
- Section 9 - ROBERT L. LANEY be and is hereby appointed Code
Inspector
- Section 10 - MICHAEL H. WEHNER be and is hereby appointed Dog
Control Officer
- Section 11 - FREDERICK GLOSS, ROBERT ROZEK, PATRICIA LONG,
ROY SEAMANS, and ERNEST W. BROWN be and are hereby
appointed Substitute Dog Control Officers.
- Section 12 - DAVID KOLB be and is hereby appointed Fire
Inspector - Town Line Volunteer Fire Department.
- Section 13 - DAVID DUSZKIEWICZ be and is hereby appointed Fire
Inspector - Millgrove Volunteer Fire Company.
- Section 14 - STANLEY JAY KEYSA be and is hereby appointed
Disaster Response Coordinator, with ROBERT L. LANEY,
Building Inspector, as 1st Alternate Coordinator and
THOMAS FOWLER, Chief of Police, as 2nd Alternate
Coordinator
- Section 15 - HOWARD A. BENZEL be and is hereby appointed Police
Commissioner to serve at the will of the Town Board.
- Section 16 - JOHN KOCIALSKI be and is hereby appointed Police
Commissioner to serve at the will of the Town Board.
- Section 17 - LEO N. WEIMER be and is hereby appointed Police
Commissioner to serve at the will of the Town Board.

- Section 18 - ROBERT L. LANEY be and is hereby appointed
Plumbing Inspector, Part-time.
- Section 19 - ROBERT P. THILL be and is hereby appointed
Registrar of Vital Statistics on a fee basis.
- Section 20 - STANLEY JAY KEYSA be and is hereby appointed
Service Officer.
- Section 21 - VIRGIL J. PAUL be and is hereby appointed
Superintendent of Sewers, Part-time.
- Section 22 - EDWARD P. MALONE, JR. be and is hereby confirmed
Buildings Section Foreman, in the non-competitive
Civil Service Class.
- Section 23 - RICHARD J. SHERWOOD be and is hereby appointed
Town Prosecutor.
- Section 24 - SAMUEL L. SAEVA be and is hereby appointed
Property Manager.
- Section 25 - ROBERT W. URBAN be and is hereby appointed Member,
Ambulance Board
- Section 26 - ANTHONY SUCHYNA be and is hereby appointed Member,
Ambulance Board
- Section 27 - ROBERT OVER be and is hereby appointed Member,
Ambulance Board (Nominee of LVAC).
- Section 28 - JACK BROMWICH be and is hereby appointed Member,
Ambulance Board (so long as he remains President
of the Lancaster Volunteer Ambulance Corps).
- Section 29 - ALBERT RINOW be and is hereby appointed Member,
Ambulance Board.
- Section 30 - ELLEN M. BELTZ be and is hereby appointed Member,
Ambulance Board.
- Section 31 - WILLIAM RYAN be and is hereby appointed Member,
Assessment Review Board for the years 1984, 1985
and 1986.
- Section 32 - DR. ALBERT J. ADDESA be and is hereby appointed
Member, Drug Abuse Prevention Council.
- Section 33 - ANTHONY D'AMORE be and is hereby appointed
Member, Drug Abuse Prevention Council.
- Section 34 - CHARLES ROESSLER be and is hereby appointed
Member, Drug Abuse Prevention Council.
- Section 35 - REV. JOHN R. WHITEFORD be and is hereby appointed
Member, Drug Abuse Prevention Council.
- Section 36 - HARRY R. MARINELLI be and is hereby appointed
Member, Drug Abuse Prevention Council.
- Section 37 - TIMOTHY J. DWAN be and is hereby appointed
Member, Drug Abuse Prevention Council.
- Section 38 - KAREN TANNER be and is hereby appointed Member,
Drug Abuse Prevention Council.
- Section 39 - JOSEPH R. BARNHARDT be and is hereby appointed
Member, Industrial Development Agency to serve
at will of the Town Board.
- Section 40 - HOWARD A. BENZEL be and is hereby appointed
Member, Industrial Development Agency to serve
at will of the Town Board.

- Section 41 - STANLEY JAY KEYSA be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.
- Section 42 - LEO N. WEIMER be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.
- Section 43 - BRIAN A. J. FAHEY be and is hereby appointed Member, Planning Board for the period January 1, 1984 to December 31, 1990.
- Section 44 - WILLIAM G. MUEHLBAUER be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 1984 to December 31, 1988.
- Section 45 - ROBERT J. HERRNREITER be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 1984 to December 31, 1985.
- Section 46 - DONALD ABE be and is hereby appointed Caretaker of the Town Hall Clock for the period January 1, 1984 to December 31, 1985.
(amended 11/5/84)

and,

BE IT FURTHER

RESOLVED, that the Town Clerk give notice of the appointment of Stanley Jay Keysa, as Affirmative Action Officer, in a "display advertisement" in the Lancaster Bee in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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PUBLIC NOTICE
TOWN OF LANCASTER

NOTICE OF DESIGNATION
OF
AFFIRMATIVE ACTION OFFICER

THE TOWN OF LANCASTER HAS APPOINTED STANLEY JAY KEYSA
AS THE LOCAL AFFIRMATIVE ACTION OFFICER.

PERSONS WHO FEEL THEY HAVE BEEN THE VICTIMS OF HOUSING
DISCRIMINATION MAY RECEIVE ASSISTANCE IN FILING A
COMPLAINT BY CONTRACTING MR. KEYSA AT 21 CENTRAL AVENUE,
LANCASTER, NEW YORK 14086.

PHONE: 683-1610

JANUARY 1, 1984

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER , TO WIT:

WHEREAS, it is necessary, from time to time, for various departments and offices of the Town of Lancaster to hire sickness, vacation or part-time help, and

WHEREAS, it is the intent of the Town Board that such temporary help be adequately compensated in respect of duties, skill and experience,

NOW, THEREFORE, BE IT

RESOLVED, that it is the intent of the Town Board that such sickness, vacation or part-time help be paid at an hourly rate not more than

$\frac{1}{(52 \times \text{regular hours per week})}$ of the annual rate of the equivalent full-time positions; that the respective department head determine the approximate skill level and prior town employment of each such temporary employee; that new, temporary employees start at 75% of the rate determined as set forth above, and increased 5% of such full rate (equivalent to full-time) for each six months of cumulative town employment or equivalent experience, as determined by the respective department head; and that each department head state in writing to the Supervisor's Office the respective hourly rate to be paid and basis for that rate; and

BE IT FURTHER

RESOLVED, that the following departments and offices of the Town of Lancaster, for the year 1984, be and hereby are authorized to hire sickness, vacation or part-time help as indicated:

SECTION 1: Supervisor - Temporary sickness or vacation substitute for clerk-typist at a maximum rate not exceeding \$7.46 per hour; account clerk-typist or clerk-stenographer at a maximum rate not exceeding \$8.43 per hour; and account clerk-bookkeeping machine operator at a maximum rate not exceeding \$9.50 per hour.

SECTION 2: Receiver of Taxes and Assessments - Part-time clerical assistance for bookkeeping and cashier work at a maximum rate not exceeding \$7.46 per hour.

SECTION 3: Town Clerk - Temporary sickness or vacation substitute at a maximum rate not exceeding \$7.46 per hour; temporary help for issuance of licenses at a maximum rate not exceeding \$7.46 per hour.

SECTION 4: Assessor - Temporary sickness or vacation substitute at a maximum rate not exceeding \$7.46 per hour.

SECTION 5: Superintendent of Buildings - Temporary cleaner for sickness or vacation in absence of caretaker or charwoman, at a maximum rate not exceeding \$6.49 per hour.

SECTION 6: Town Attorney - Temporary stenographer for sickness or vacation substitute at a maximum rate not exceeding \$9.01 per hour.

SECTION 7: Town Justice Department - Temporary sickness or vacation substitute at a maximum rate not exceeding \$7.46 per hour.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
CZAPLA , TO WIT:

RESOLVED, that the following appointments by the Supervisor, Town Clerk, Receiver of Taxes and Registrar of Vital Statistics for the years 1984 and 1985 be and are hereby acknowledged at a salary as set forth in the Schedule of Salaries for said years:

- SECTION 1 - Antoinette M. Kostek, as Deputy Town Clerk, to serve at the will of the Town Clerk with all the powers and duties of the Town Clerk not inconsistent with law.
- SECTION 2 - Nancy M. Bindhammer, as Deputy Town Clerk, to serve at the will of the Town Clerk with all the powers and duties of the Town Clerk not inconsistent with law.
- SECTION 3 - Natalie Lewandowski, as Deputy Receiver of Taxes, to serve at the will of the Receiver of Taxes with all the powers and duties of the Receiver of Taxes not inconsistent with law.
- SECTION 4 - Eleanor D. Kucharski, as Deputy Registrar of Vital Statistics, to serve at the will of the Registrar of Vital Statistics, with all the powers and duties of the Registrar of Vital Statistics not inconsistent with law.
- SECTION 5 - Dr. Harley Scott, as Town Historian, to serve at the will of the Supervisor.
- SECTION 6 - David J. Brown, as Secretary to the Supervisor, to serve at the will of the Supervisor.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

RESOLVED, by the Town Board of the Town of Lancaster, as follows:

- SECTION 1: That those Town elected and appointed officials whose expenses have been allowed in the 1984 Budget, be and hereby are authorized to attend the 1984 Annual Meeting of the Association of Towns of the State of New York, to be held in New York City on February 19th, 20th, 21st and 22nd, 1984, with reimbursement for actual and necessary expenses not to exceed the sum of \$525.00 per official attending.
- SECTION 2: That SUPERVISOR STANLEY JAY KEYSA be and hereby is appointed as a delegate to the 1984 Annual Meeting of the Association of Towns of the State of New York, to be held in New York City on February 19th, 20th, 21st and 22nd, 1984, and that DONALD E. KWAK and ROBERT H. GIZA be and hereby are appointed alternate delegates, in that, order, to aforesaid meeting.
- SECTION 3. That during the year 1984, the following officials are hereby authorized to attend in Erie County, the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town Department Heads or Officials, and that the necessary expenses incurred in traveling to or from said meeting and in addition thereto, the cost of such meals, not to exceed the sum of \$15.00 per luncheon or dinner, and membership fees, are hereby determined a legitimate Town expense for which such officials shall be reimbursed:

- | | |
|------------|---|
| Supervisor | New York Water Pollution Control Assoc.
Association of Erie County Governments
Industrial Forum of Eastern Erie County
Depew-Elma-Lancaster Chamber of Commerce
Erie County Solid Waste Committee
Erie County Disaster Preparedness Advisory Board
Erie County Housing Steering Committee and other Community Development Related meetings
Lancaster Opera House, Inc.
Safety Group No. 496
Fire Services Council
New York State Supervisors' & Legislators' Association
Upstate Municipal Risk Association
American Society for Public Administration
Industrial development conferences as necessary
Other intermunicipal conferences in Erie County as necessary |
| Town Clerk | Association of Records Managers and Administrators, Inc.
Town Clerks' Association of Erie County
Town Clerks' Association of New York State |

Receiver of Taxes and/or Deputy Receivers of Taxes	Association of Receivers and Collectors of Taxes, Erie County, New York Erie County Assessors' Association
Chief of Police	Erie County Association of Chiefs of Police Judges and Police Executives of Erie County New York State Association of Chiefs of Police W.N.Y. Association of Chiefs of Police
Town Justices	New York State Magistrates' Association Erie County Magistrates' Association Judges & Police Executives of Erie County
Court Clerks (4)	Court Clerks Association
Building Inspector	Erie County Fire Inspectors Association Niagara Frontier Building Inspectors Niagara Frontier Building Inspectors Executive Board Finger Lakes Seminar Niagara Frontier Building Inspectors Seminar National Codes Administrator National Fire Protection Association New York State Building Inspectors Assoc. Codes courses - Montour Falls
Assistant Building Inspector	Erie County Fire Inspectors Association Niagara Frontier Building Inspectors Finger Lakes Seminar Niagara Frontier Building Inspectors Seminar Fire Inspectors Seminar-Montour Falls Western New York Fire Marshalls Association
Town Historian	New York State Historical Association Buffalo and Erie County Historical Society Erie County Federation of Historical Societies Town Historians Association of Western New York
Assessor	New York State Assessors' Association Erie County Assessors' Association Institute of Assessing Officers Cornell University Extension Service New York State Assessors' Association Conference International Assoc. of Assessing Officers
Real Property Appraiser-Estimator (Office of Assessor)	New York State Assessors' Association Erie County Assessors' Association Institute of Assessing Officers Cornell University Extension Service New York State Assessors' Association Conference International Assoc. of Assessing Officers
Highway Superintendent	Erie County Assoc. of Town Superintendents of Highways New York State Association of Town Superintendents of Highways

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Executive Director, Chairman & Vice- Chairman, Youth Bureau	New York State Association of Youth Bureaus and Youth Boards Western New York Association of Youth Bureaus and Youth Boards Erie County Comprehensive Planning Committee (Youth)
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Executive Secretary - Lancaster Industrial Development Agency	Industrial Forum of Eastern Erie County and Steering Committee Meetings Depew-Elma-Lancaster Chamber of Commerce Industrial Development Conferences, as necessary
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SECTION 4: That all conferences seminars, lectures and meetings not falling within a pattern of regular attendance and not exceeding \$25.00, may be approved for attendance and payment prior thereto by the Department head, or in the case of a department head, by the Supervisor.

SECTION 5: That during the year 1984, all Town officials and employees be and hereby are authorized to be paid \$0.24 per mile for the use of their automobiles on all Town business.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

RESOLVED, that the engineering firm of Krehbiel Associates, Inc.,
of Tonawanda, New York, be and hereby is engaged to perform engineering
services for the Town of Lancaster on an annual retainer basis for the period
beginning January 1, 1984 and ending December 31, 1984, at the rate of
\$11,200.00 per annum, to be pro-rated monthly, and

BE IT FURTHER

RESOLVED, that an agreement be entered into by and between the Town
of Lancaster and Krehbiel Associates, Inc., Engineers, for said engineering
services and upon approval by the Town Attorney of said Agreement, the
Supervisor shall execute said Agreement on behalf of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(6)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER , TO WIT:

RESOLVED, that the accounting firm of Fox and Company, of Tonawanda, New York, be and hereby is engaged to perform accounting services for the Town of Lancaster on an annual retainer basis for the period beginning January 1, 1984 and ending December 31, 1984, in accordance with said firm's letter of September 14, 1983, on file in the Town Clerk's Office at the rate of \$21,500.00 per annum, to be pro-rated monthly, for the services set forth in said letter, and

BE IT FURTHER

RESOLVED, that the Supervisor be and hereby is authorized and directed to counter-sign the letter of Fox and Company, indicating that said firm has been retained for the year 1984.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
CZAPLA , TO WIT:

WHEREAS, it is the recommendation of the Finance Committee of the
Town Board of the Town of Lancaster to invest a portion of the funds of the
Town of Lancaster, and

WHEREAS, it has been determined by said Finance Committee that there
are moneys available for temporary deposit or investment not needed for
immediate expenditure, and

WHEREAS, Fox and Company, the Town Accountants, make periodic
recommendations for such investments,

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor be and hereby is authorized for the
years 1984 and 1985, without further authority of the Town Board, to deposit
or invest for varying periods of time and in substantial accordance with the
recommendations of the Town Accountants, so much of the funds of the Town of
Lancaster in all of its accounts for specific periods of time and at such
rates of interest which, in his discretion and at such times, it is deemed
available, and shall be just and proper.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(8)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

WHEREAS, the Insurance Committee of the Town Board of the Town of
Lancaster deems it in the public interest to bond all elected and appointed
officials and employees of the Town of Lancaster for the Faithful Performance
of their duties,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

SECTION 1 - That all elected and appointed officials and
employees of the Town of Lancaster be bonded for
the years 1984 and 1985 for the Faithful
Performance of their duties under a Public
Employee's Faithful Performance Blanket Position
Bond with an amount of indemnity of \$5,000. per
official or employee.

SECTION 2 - That additional indemnity be required for the
following positions in the amount specified:

- One (1) Town Supervisor - \$45,000.00
- One (1) Town Clerk - 5,000.00
- One (1) Highway Superintendent - 5,000.00
- One (1) Receiver of Taxes - 95,000.00
- One (1) First Dep. Receiver of Taxes - 80,000.00
- One (1) Secretary to Supervisor - 45,000.00

and,

BE IT FURTHER

RESOLVED, that the Firemen's Insurance Company, 80 Maiden Lane,
Newark, New Jersey, be and is hereby approved by the Town Board of the Town
of Lancaster as surety sufficient for the bond required herein.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

- COUNCILMAN CZAPLA VOTED YES
- COUNCILMAN GIZA VOTED YES
- COUNCILMAN KWAK VOTED YES
- COUNCILMAN MILLER VOTED YES
- SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(1)

195-15 19

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
CZAPLA , TO WIT:

RESOLVED, that the following Schedule of Salaries be and hereby is
approved for the year 1984:

TO BE PAID BI-WEEKLY

Supervisor		\$26,750.00 Annually
Secretary to Supervisor	90% - 1/1/84	15,564.00
	95% - 3/1/84	16,428.00
	100% - 9/1/84	17,293.00
Account Clerk & Bookkeeping Machine Operator		17,293.00 Annually
Senior Clerk-Stenographer (Supervisor's Office)		16,402.00 "
Account Clerk Typist (Supervisor's Office)		15,330.00 "
Councilman (4)		7,290.00 ea."
Town Justice (2)		14,855.00 ea."
Supervising Court Clerk		15,330.00 Annually
Clerk to Justices		13,570.00 "
Clerk-Typist to Justices		13,570.00 "
Budget Officer, Part Time		6,239.00 "
Town Clerk		27,434.00 "
1st Deputy Town Clerk		17,293.00 "
2nd Deputy Town Clerk		13,570.00 "
Part-Time Clerk, Town Clerk: (Bindhammer)		7.46 per hr. Annually
Assessor	90% - 1/1/84	21,704.00
	95% - 7/1/84	22,909.00
Real Property Appraiser-Estimator (Assessor's Office)		16,402.00 Annually
Supervising Tax Clerk		15,330.00 "
Receiver of Taxes & Assessments		20,931.00 "
Property Manager (Part-time)		1,248.00 "
1st Deputy Receiver of Taxes		16,402.00 "
2nd Deputy Receiver of Taxes		7.46 per hr.
Part-time Clerk - Receiver of Taxes - (Macko)		6.74 " "
Town Attorney		27,522.00 Annually
Deputy Town Attorney & Town Prosecutor		19,497.00 "
Clerk-Stenographer to Town Attorney (P.T. 27½ hrs. wkly)		12,884.00 "
Charwoman - Town Hall (Part time)		8,439.00 "
Charwoman - Town Hall (Substitute)		4.58 per hr.

(10)

Dog Control Officer	75% - 1/1/84	\$12,970.00
	80% - 7/1/84	13,834.00
Assistant Dog Control Officer		7.13 per hr.
Recreation Director		15,455.00 Annually
Recreation Supervisor, Sr. Citizens (Part-time)		5,565.00 "
Clerk-Typist, Recreation Department (Part time)		7.45 per hr.
Arts and Crafts Director (208 hrs.)		5.44 " "
Building Inspector		24,115.00 " "
Assistant Building Inspector		16,402.00 " "
Hot Meals Director		4.51 " "
Hot Meals Station Operator		4.51 " "
Town Superintendent of Highways		29,340.00 Annually
Senior Clerk-Typist - Highway		15,330.00 "
Executive Director, Youth Bureau		17,812.00 "
Clerk Typist, Youth Bureau		13,570.00 "
Coordinator, Youth Services (Part time)		4,350.00 "
Counselor, Youth Services		13,942.00 "
Outreach Worker, Drug Abuse		16,402.00 "
School Social Worker/Counselor		14,762.00 "
Bingo Inspector		35.00 per inspec. (includes mileage)
Deputy Bingo Inspector		35.00 per inspec. (includes mileage)
Buildings: Foreman-Working		10.88 per hr.
Laborers (2)		8.38 " "
Maintenance Assistant		8.92 " "

TO BE PAID SEMI-ANNUALLY

Zoning Board of Appeals, Chairman	550.00 Annually
Zoning Board of Appeals, Member (4)	500.00 ea. "
Town Clerk - Clerk to Zoning Board of Appeals	1,100.00 "
Planning Board, Chairman	850.00 "
Planning Board, Member (6)	750.00 ea. "
Caretaker, Town Hall Clock	250.00 "

TO BE PAID ANNUALLY

Assessment Review Board: Chairman	95.00 per day
Members	80.00 " "

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

~~AND~~

The resolution was thereupon unanimously adopted.

January 1, 1983

22

TO BE PAID BI-WEEKLY

and

RESOLVED, that the following longevity increments shall be added to the basic salaries as set forth above, for the police officers only:

- and

BE IT FURTHER

RESOLVED, that the attainment of the Fifth, Tenth, Fifteenth, Twentieth and Twenty-fifth year anniversary of permanent appointment during the calendar year 1984, shall qualify an individual for payment of longevity increment from January 1, 1984.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

RESOLVED, that the Town Superintendent of Highways be and hereby is
authorized to pay the following scale of wages for the year 1984:

FOREMAN (1)	\$10.88 per hr.
HEAVY EQUIPMENT OPERATOR (3)	9.24 " "
LIGHT EQUIPMENT OPERATOR (5)	8.92 " "
LABORER - 1ST GRADE (5)	8.38 " "
PIPE & GRADE MAN (1)	8.92 " "
MECHANIC (1)	9.34 " "
MECHANIC FOREMAN	10.88 " "

and

BE IT FURTHER

RESOLVED, that the Town Board extends the following benefits to the
Foremen of the Highway Department and the Foreman of the Building Section,
as are stated in the contract between the CSEA and the Town of Lancaster,
dated December 19, 1983:

1. Vacation

- a) As to Foremen in the Highway Department, vacation
time may be taken in one or more day periods with
the concurrence of the Superintendent of Highways,
and
- b) As to Foreman in the Buildings Section, vacation
time may be taken in one or more day periods with
the concurrence of the Supervisor.

2. Holidays

3. Sick Benefits
4. Death in Family
5. Working Conditions
6. Workmen's Compensation
7. Hours of Work
8. Overtime
9. Jury Duty
10. Work Clothing
11. Hospitalization
12. Retirement Plan
13. Personal Leave
14. Longevity Pay

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call, which resulted as follows:

COUNCILMAN CZAPLA VOTED YES	COUNCILMAN KWAK VOTED YES
COUNCILMAN GIZA VOTED YES	COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYS VOTED YES	

The resolution was thereupon unanimously adopted.

January 1, 1984

25

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

RESOLVED, that the following holidays, as recognized by the State
of New York, be observed by Town of Lancaster employees, exclusive of
Highway Department employees, during the year 1984:

January 1	New Year's Day
February 12	Lincoln's Birthday
February 20	Washington's Birthday
May 28	Memorial Day
July 4	Independence Day
September 3	Labor Day
October 8	Columbus Day
November 6	Election Day
November 11	Veterans Day
November 22	Thanksgiving Day
November 23	Day After Thanksgiving
December 25	Christmas Day

and,

BE IT FURTHER

RESOLVED, that all Town offices will close at 12:00 o'clock noon on
Good Friday, Christmas Eve, and New Year's Eve, and

BE IT FURTHER

RESOLVED, that when a listed holiday falls on Saturday, the
Friday preceding will be observed as the holiday and that when a listed
holiday falls on a Sunday, the Monday following shall be observed as the
holiday.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(13)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
CZAPLA , TO WIT:

RESOLVED, that the following holidays be observed by the Town of
Lancaster Highway Department employees during the year 1984:

January 1	New Year's Day
February 12	Lincoln's Birthday
February 20	Washington's Birthday
April 20	Good Friday
May 28	Memorial Day
July 4	Independence Day
September 3	Labor Day
October 8	Columbus Day
November 6	Election Day
November 11	Veterans Day
November 22	Thanksgiving Day
November 23	Day After Thanksgiving
December 24	Christmas Eve - ½ Day
December 25	Christmas Day
December 31	New Year's Eve - ½ Day

and,

BE IT FURTHER

RESOLVED, that if a holiday falls on a Saturday, the holiday shall be observed on the preceding Friday and if a holiday falls on a Sunday, the holiday shall be observed on the following Monday. If two (2) holidays fall on the same day, the first holiday to occur in the sequence of the affected holidays shall be observed on the work day immediately preceding the work day on which the second holiday in such sequence is to be observed.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(14)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

RESOLVED, that pursuant to Section 3-224 of the Election Law of the State of New York, the Town Board of the Town of Lancaster hereby authorizes the Village of Lancaster, the Village of Depew, the Lancaster Central School District, and Depew Union Free School District, the use of the Town of Lancaster Voting Machines during the years 1984 and 1985, and

BE IT FURTHER

RESOLVED, that upon written application to the Town Clerk of the Town of Lancaster, the Town Clerk be and is hereby authorized to furnish to the Village of Lancaster, the Village of Depew, the Lancaster Central School District, and the Depew Union Free School District, the necessary Voting Machines requested for their local elections, provided the Voting Machines are not required at the time requested for Town purposes of elections.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(15)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

RESOLVED, that the Manufacturers and Traders Trust Company,
Lancaster Branch; Marine Midland Bank, Depew Branch; Liberty National Bank &
Trust Company, Lancaster-Depew Branch; Chemical Bank Western Region; and the
Chase Manhattan Bank, Depew Branch, be designated as the official
co-depositories of the Town of Lancaster for the years 1984 and 1985, and that
the Supervisor, Town Justices, Town Clerk and Receiver of Taxes and
Assessments be authorized and directed to deposit all funds coming into their
hands by virtue of their office, in said banks.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

RESOLVED, that the Lancaster Bee be and is hereby designated as
the official newspaper of the Town of Lancaster for the years 1984 and 1985,
and,

BE IT FURTHER

RESOLVED, that all official notices and advertisements authorized
or required by law to be published by the Town Board of the Town of Lancaster
or any other Board, Commission or Officer of the Town of Lancaster be
published in the Lancaster Bee.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER TO WIT:

RESOLVED, that pursuant to Sections 5-202 (5), 4-119 and 4-120 of
the Election Law of the State of New York, the Town Clerk of the Town of
Lancaster be and is hereby authorized to effect publication in the Lancaster
Bee, the following Election Legal Notices for the years 1984 and 1985:

1. Publication within one (1) week preceding the first
day of Registration and on the same day of the
succeeding week in the aforesaid newspaper, a notice
of the place for Central Voter Registration within the
Town of Lancaster and a statement of the hours and
days of Registration,
2. Publication in the aforesaid newspaper on the
publication day immediately preceding Election Day and
Primary Day, a Notice of the Election, a list of the
voter polling places, and the date and hours of the
election,

and,

BE IT FURTHER

RESOLVED, that the amount to be paid for the aforesaid publications
shall be at a rate as specified in Section 70-a of the Public Officers Law of
the State of New York and shall be a General Town charge.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

- COUNCILMAN CZAPLA VOTED YES
- COUNCILMAN GIZA VOTED YES
- COUNCILMAN KWAK VOTED YES
- COUNCILMAN MILLER VOTED YES
- SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(18)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER , TO WIT:

WHEREAS, the Town Board in accordance with Section 29(10-a) of the Town Law of the State of New York, may determine by resolution that the Supervisor shall submit to the Town Clerk, within sixty (60) days after the close of the fiscal year, a copy of the report to the State Comptroller, required by Section 30 of the General Municipal Law of the State of New York,

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Lancaster shall furnish to the Town Clerk, within sixty (60) days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law of the State of New York for the years 1984 and 1985, and

BE IT FURTHER

RESOLVED, that the Town Clerk shall cause to be published in the official newspaper of the Town of Lancaster a notice stating a copy of the Supervisor's report to the State Comptroller as required by Section 30 of the General Municipal Law is on file in the Town Clerk's Office and is available for public inspection and copying, and

BE IT FURTHER

RESOLVED, that a copy of this resolution be forwarded to the Town Accountants, Fox and Company.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

RESOLVED, that for the years 1984 and 1985, the Town Board of the
Town of Lancaster will consider approval of Building Permits at its regular
meetings which have been filed with the Town Clerk up to noon on the date of
a Town Board Meeting.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(10)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

RESOLVED, that all Town Hall Offices be opened from 9:00 o'clock
A.M. to 5:00 o'clock P.M. every day, Monday through Friday, during the years
1984 and 1985.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(21)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
CZAPLA , TO WIT:

RESOLVED, that the Receiver of Taxes be instructed to collect the
tax roll for the years 1984 and 1985 according to the following schedule of
penalties:

COUNTY TAXES -

Taxes paid prior to February 16th - no fees or penalties

Taxes paid on February 16th, prior to March 1st - 1%

Taxes paid on March 1st, prior to March 16th - 2%

Taxes paid on March 16th, prior to April 1st - 3%

Taxes paid on April 1st, prior to April 16th - 4%

Taxes paid on April 16th, prior to May 1st - 5%

Add 1% per month additional thereafter.

SCHOOL TAXES -

Taxes paid prior to October 16th - no fees or penalties

Taxes paid on October 16th, prior to November 1st - 5%

Taxes paid on November 1st prior to December 1st - 6%

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

35

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER , TO WIT:

RESOLVED, that during the years 1984 and 1985, the Auditing
Committee of the Town Board shall meet at 7:00 o'clock P.M. before each
Regular Meeting of the Town Board to audit all Town bills, and

BE IT FURTHER

RESOLVED, that for the said years, during the absence of any of the
regularly appointed members of the Auditing Committee of the Town Board of the
Town of Lancaster, Councilman Kwak be and is hereby appointed to act in
place of the absent member.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES

COUNCILMAN GIZA VOTED YES

COUNCILMAN KWAK VOTED YES

COUNCILMAN MILLER VOTED YES

SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(23)

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

RESOLVED, that the sum of \$1,000.00 provided in the 1984 Budget for
the proper observance of Memorial Day and Independence Day in the Town of
Lancaster be appropriated as follows:

SECTION 1: The sum of \$700.00 among the Veterans organizations
within the Town of Lancaster and allocated as follows:

\$ 300.00	Lancaster Post, V.F.W.
200.00	Twin Village Post, V.F.W.
200.00	Depew Post, American Legion

provided that such expenses as apportioned shall be paid upon properly
itemized and audited vouchers which shall be received during 1984, and

SECTION 2: The sum of \$300.00 for the purpose of defraying the
expenses of the proper observance of Independence Day in the Town of Lancaster,
which sum shall be expended upon properly itemized and audited vouchers for
such expenditure.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

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PRESENTATION OF PREFILED RESOLUTIONS:

Page 37

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN CZAPLA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
GIZA , TO WIT:

RESOLVED, that the minutes of the special meeting of the Town Board
held December 28, 1983, as presented by the Town Clerk, be and hereby are
approved.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call, which resulted as follows:

COUNCILMAN CZAPLA	VOTED YES
COUNCILMAN GIZA	VOTED YES
COUNCILMAN KWAK	VOTED YES
COUNCILMAN MILLER	VOTED YES
SUPERVISOR KEYSA	VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

6

12-30-83 38 2

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN GIZA , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER , TO WIT:

WHEREAS, the Town Board of the Town of Lancaster, on February 1, 1971, adopted "Personnel Rules for Employees in the Service of the Town of Lancaster (Excluding Employees Represented by Bargaining Units)", and

WHEREAS, the Town Board of the Town of Lancaster deems it in the best interests of the employees of the Town of Lancaster, not represented by bargaining units, to rescind the rules adopted on February 1, 1971, and enact in lieu thereof, a new set of rules incorporating therein many of the benefits presently enjoyed by employees within bargaining units,

NOW, THEREFORE, BE IT

RESOLVED, that the Personnel Rules for Employees in the Service of the Town of Lancaster, heretofore adopted by the Town Board on February 1, 1971, be and are hereby rescinded effective January 1, 1984, and

BE IT FURTHER

RESOLVED, that new Personnel Rules for Employees in the Service of the Town of Lancaster (Excluding Employees Represented by Bargaining Units), dated January 1, 1984, as heretofore reviewed by the Town Board, be and are hereby approved and adopted effective January 1, 1984, and

BE IT FURTHER

RESOLVED, that the rules as adopted be spread at length in these minutes, and

BE IT FURTHER

RESOLVED, that a copy of this resolution and the rules as adopted be furnished to each employee of the Town of Lancaster, to which these rules are applicable:

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

2

PERSONNEL RULES FOR EMPLOYEES
IN THE SERVICE OF THE
TOWN OF LANCASTER

Purpose of the Rules

It is the purpose of these Rules to provide a fair and uniform procedure for the administration of attendance and other personnel matters that are not within the scope of the existing Civil Service Law and Rules.

RULE I	DEFINITIONS
RULE II	CIVIL SERVICE PROCEDURES
RULE III	ATTENDANCE
RULE IV	HOLIDAYS
RULE V	VACATION
RULE VI	SICK BENEFITS
RULE VII	JURY DUTY
RULE VIII	LEAVE WITHOUT PAY
RULE IX	DEATH IN THE FAMILY
RULE X	PERSONAL LEAVE
RULE XI	CIVIL SERVICE EXAMINATIONS
RULE XII	OVERTIME
RULE XIII	EMPLOYEES EXCLUDED
RULE XIV	BENEFITS NOT DIMINISHED

HISTORY:

Adopted February 1, 1971
Amended December 19, 1977
Revised January 1, 1984

RULE I - DEFINITIONS

For the purpose of these rules, certain words shall be interpreted as follows:

"EMPLOYEE" shall mean any person in the employment of the Town of Lancaster receiving compensation for services rendered, excepting, however, those employees excluded under RULE XIII.

"FULL-TIME EMPLOYEE" shall mean an hourly employee who regularly works forty (40) hours a week, or a salaried employee who regularly works thirty-five (35) hours a week over a fifty-two (52) week period and the employee holding the following Town Positions:

- a) Town Attorney
- b) Deputy Town Attorney

"PART-TIME EMPLOYEE" shall mean an employee who regularly works at least twenty (20) hours a week but less than a full-time salaried thirty-five (35) hour week or an hourly forty (40) hour week over a fifty-two (52) week period.

"TEMPORARY EMPLOYEE" shall mean any employee who:

- a) works nineteen (19) hours or less a week
or who
- b) was hired for a specific task or a specific period of time and whose employment ends with the completion of the specific task or period of time, including but not limited to the following:

Election Inspectors
Summer Recreation Employees
Summer Highway Employees
Substitute Sickness Employees
Substitute Vacation Employees
Peak Period License Issuing Clerks
Peak Period Cashiers
Substitute Dog Control Officers

RULE II - CIVIL SERVICE PROCEDURES

Appointment, promotion, transfer, reinstatement, probation, disciplinary action, retirement and other civil service procedures shall be pursuant to the Civil Service Law and the Rules for the Classified Civil Service of the County of Erie as issued by the Personnel Officer and approved by the State Civil Service Commission as same affects the Town of Lancaster.

RULE III - ATTENDANCESection 1: Basic Work Week.

The basic maximum work week for employees in Town departments, other than employees compensated on an hourly or per diem basis, shall be forty (40) hours, with a one (1) hour lunch period, Monday through Friday, 9:00 A.M. to 5:00 P.M., except that in positions of a nature requiring emergency or continuous service, the establishment of working hours shall be within the discretion of the head of the Department, provided that the work week shall not exceed forty (40) hours for any employee; and further provided that in departments where this deviation from the stated working hours is necessary, the heads of the departments shall file a complete schedule of employees' working hours with the Supervisor.

Section 2: Record of Attendance.

Each department shall maintain a record of the absences of each employee and file same with the Supervisor each payday.

Section 3. Tardiness.

Each department shall establish, subject to the approval of the Town Board, rules and schedules establishing penalties for tardiness. Such penalties shall not preclude disciplinary action in cases of excessive tardiness.

Section 4. Tardiness and early dismissal, due to uncontrollable conditions.

In the event of public transportation difficulties, strikes, severe storms or floods, or similar uncontrollable conditions affecting a group of employees, tardiness may be excused by the head of the Department and he may, in his discretion, for these reasons, dismiss employees prior to the closing hour.

RULE IV - HOLIDAYS

Section 1.

All full-time employees shall be given paid holidays for the following recognized holidays:

New Year's Day	Columbus' Birthday
Lincoln's Birthday	Election Day
Washington's Birthday	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving
July 4th	1/2 day before Christmas
Labor Day	Christmas Day
	1/2 day before New Year's Day

Section 2:

If a paid holiday falls on a Saturday, the holiday shall be observed on the preceding Friday and if a paid holiday falls on a Sunday, the holiday shall be observed on the following Monday. If two (2) paid holidays fall on the same day, the first paid holiday to occur in the sequence of the affected holidays shall be observed on the work day immediately preceding the work day on which the second holiday in such sequence is to be observed.

Section 3:

No holiday pay will be allowed unless the employee has worked a full shift on the day previous to the holiday and the day after the holiday, except when an employee is absent because of vacation, verified authorized sick leave or disability due to injury occurring on the job.

Section 4:

Each employee who works on a holiday shall receive two and one-half (2-1/2) times his hourly time for the holiday worked as compensatory time off in lieu of the holiday time off.

Section 5:

Part time employees shall also receive vacation as provided herein but the total pay for such holiday shall be the amount which would have been due had the employee been working the usual hours for such day.

Section 6:

Temporary employees shall not be entitled to paid holiday benefits.

RULE V - VACATION

Section 1:

Full time employees are entitled to the following paid vacation benefits:

Upon completion of 1 year's employment - - - 1 week's vacation
 Upon completion of 2 year's employment - - - 2 week's vacation
 Upon completion of 5 year's employment - - - 3 week's vacation
 Upon completion of 15 year's employment - - - 4 week's vacation

Section 2:

A vacation week shall mean a period of time equal to forty (40) hours or the normal number of hours worked by an employee during a regularly scheduled work week.

Section 3:

A vacation day shall mean a period of time equal to eight (8) hours or the normal number of hours worked by an employee during a regularly scheduled work day.

Section 4:

(a) Vacation scheduling shall be made when possible with due regards for seniority, employee's preference and the need of the Department.

(b) The Town shall have the right to schedule vacations on the basis of the need of the Department prior to giving consideration to seniority and preference.

(c) If an employee is separated for any reason, he shall be paid in full for the accumulated unused vacation. If due to death, the payment will be made to the employee's designated insurance beneficiary.

(d) Vacations must be taken in one (1) week units, unless the department head authorizes vacation to be taken in one (1) day units.

RULE V - VACATION (Cont'd)Section 5:

Vacations must be taken within the calendar year of entitlement and cannot be carried over or accumulated from year to year.

Section 6:

If a holiday(s) falls within the vacation period of the employee, the employee shall be allowed to extend his vacation period by the number of holidays which fall within such period.

Section 7:

Part-time employees shall also receive vacation as provided herein, but the total pay for such period of vacation shall be the amount which would have been due had the employee been working the usual hours for such period.

Section 8:

A temporary employee shall not be entitled to paid vacation benefits.

RULE VI - SICK BENEFITSSection 1:

During his/her first six (6) months of employment, no employee shall have paid sick leave.

Section 2:

After the completion of six (6) months of service, a full time employee shall have nine (9) days sick leave credited to his/her account and a part-time employee shall have thirty-six (36) hours sick leave credited to his/her account.

Section 3:

For each additional month of service, a full-time employee shall have one and one-half (1-1/2) working days and a part time employee six (6) working hours sick leave credited to his/her account; provided, however, that an employee shall not earn sick leave credit for any month unless he or she is

RULE VI - SICK BENEFITS (Cont'd)

in full pay status for at least fourteen (14) work days during such month.

Section 4:

(a) Effective January 1, 1984, sick leave is cumulative, and if not used, shall accumulate to the credit of the employee up to a maximum of two hundred (200) days.

Effective January 1, 1985, sick leave is cumulative, and if not used, shall accumulate to the credit of the employee up to a maximum of two hundred and ten (210) days.

Effective January 1, 1986, sick leave is cumulative, and if not used, shall accumulate to the credit of the employee up to a maximum of two hundred and twenty (220) days.

(b) Sick leave will be taken in one-half (1/2) day units with the following exceptions:

- (1) When an emergency situation occurs wherein an employee becomes so ill during working hours that he is unable to continue to work, the time for the hours not worked is one (1) hour units, will be charged to sick leave.
- (2) In the event that a medical/dental appointment is necessarily scheduled during working hours, the period of absence, in one (1) hour units, may be charged to sick leave upon submission of written verification of treatment by the appropriate medical/dental professional.

(c) Eligible employees will receive additional service credit for retirement purposes of one (1) additional day for each day of accumulated and unused sick leave up to a maximum of one hundred sixty-five (165) days under the New York State Employees' Retirement System, Section 41, Subdivision J of the Retirement and Social Security Law.

(d) Effective January 1, 1984, prior to retirement, the employee may apply to the Town Board for a lump sum payment of twenty percent (20%) of his accumulated sick leave as of the date of retirement.

Effective January 1, 1986, prior to retirement, the employee may apply to the Town Board for a lump sum payment of twenty-five percent (25%) of his accumulated sick leave as of the date of retirement.

RULE VI - SICK BENEFITS (Cont'd)

The Board will convert such accumulated sick leave into cash value by taking the actual cash value of the accumulated sick days and multiplying by said rate. The resulting sum shall be paid to the employee on the date of his retirement, or, as soon thereafter as is reasonably possible. If the employee dies while in service and has ten (10) or more years of service under the plan in which now enrolled, the said percent of cash value of accumulated sick leave, defined above, will be paid to his beneficiary of his estate.

Section 5:

Sick leave is absence with pay necessitated by the illness or other physical disability of the employee.

An employee absent on sick leave shall notify his supervisor of such absence and the reason therefore on the first day of such absence and within at least one-half (1/2) hour prior to the beginning of his work day. Where the work is such that a substitute may be required, the appointing authority may require earlier notification.

Section 6:

Absence for personal illness shall be charged against sick leave credits. The appointing authority may require a physician's statement of illness when an employee has been on sick leave for three (3) consecutive work days or may require the affected employee to be examined by a physician designated by the Town of Lancaster at the expense of the aforementioned Town when such employee has been on sick leave for more than fifteen (15) consecutive days as provided in Section 7 of this Article. In the event that the employee fails to submit a physician's statement when requested in accordance with the provisions of this Section or refuses to submit to an examination, the sick leave days taken by the employee may be considered as a leave of absence without pay and may not be charged against accumulated sick leave credits.

RULE VI - SICK BENEFITS (Cont'd)

Abuse of sick leave privileges shall be cause for disciplinary action. Any employee known to or records indicate that he is abusing his sick leave, shall be required to bring a doctor's certificate verifying such illness for the first day of absence.

Section 7:

The Town of Lancaster may require an employee who has been absent because of personal illness for more than fifteen (15) consecutive working days prior to and as a condition of his return to duty to be examined at the expense of the Department or agency, by a physician designated by the appointing authority, to establish that he is not disabled from the performance of his normal duties and that his return to duty will not jeopardize the health of other employees. If examination is to take place during the working hours, such employee shall not suffer loss of pay.

Section 8:

Each department shall maintain an accurate record of the attendance and sick leave status of each employee and report such status to the Town Clerk within ten (10) days of the close of each year. A record of the sick leave status of all town employees shall be maintained in the Office of the Town Clerk. The Town Clerk will give to any employee, upon request, a record of the accumulated sick leave credits.

Section 9:

In case of transfer, accumulated sick leave shall be transferred with the employee and he shall receive credit in the department to which he is transferred. In the case of status change from part-time to full-time employment, the part-time hours sick leave credit shall be converted to a days sick leave credit.

RULE VI - SICK BENEFITS (Cont'd)

Section 10:

When an employee is reinstated in Town service within one (1) year following resignation, he may receive credit for sick leave that had accumulated at the time of his resignation.

Section 11:

A temporary employee shall not be entitled to paid sick benefits.

RULE VII - JURY DUTY

Section 1:

(a) Any full-time or part-time employee who has been called to jury duty shall be compensated by the Town of Lancaster for the amount of money necessary to equal the difference between the employee's regular full or part-time pay and the compensation such employee received for jury duty.

(b) An employee excused from jury duty service on any day while serving on jury duty shall report for work (this shall include an early dismissal). The employee will present proof of service by a jury duty notice of summons and the amount of pay received for such service. The above jury duty service shall not include Grand Jury service where extended long service is required over and above the normal time on a regular jury duty service.

Section 2:

(a) When an employee receives notice that he is to report for jury duty, he shall notify his supervisor immediately. An employee may be requested by the Town to make every reasonable effort to obtain a postponement of jury service if such service time interferes with the normal operation of the department (i.e. winter months, emergency requiring the employee's presence).

RULE VII - JURY DUTY (Cont'd)

(b) An employee on jury duty shall continue to receive credit for benefits such as vacations, sick leave, etc. An employee who is summoned for jury duty shall be excused from work only on those days on which he reports for actual jury duty and shall be expected, when feasible, to perform the duties of his position of employment.

Section 3:

A temporary employee shall not be entitled to paid jury duty benefits.

RULE VIII - LEAVE OF ABSENCE WITHOUT PAYSection 1: Application for Leave Without Pay.

Application for leave of absence without pay, for any of the reasons cited in this provision, shall be filed by the employee, with the Head of his/her Department. Such application shall state the reasons for the requested leave and the duration thereof. If approved by the Head of the Department, the application shall be granted only when finally approved by the Town Board.

Section 2:

A permanent employee may, at the discretion of the Town of Lancaster, be granted a leave of absence from his/her position, without pay, for a period not exceeding two (2) years. Such leave may be extended beyond two (2) years, for periods aggregating not in excess of an additional two (2) years, only with the approval of the Civil Service Commission. For the purposes of this section, time spent in active service in the military forces of the United States or of the State of New York shall not be considered in computing the period of leave.

RULE VIII - LEAVE OF ABSENCE WITHOUT PAY (Cont'd)

Section 3: Successive Leaves of Absence.

Where a leave of absence without pay has been granted for a period which aggregates two (2) years, or more if extended pursuant to Section 2, a further leave of absence without pay shall not be granted unless the employee returns to his position and serves continuously herein for six (6) months immediately preceding the subsequent leave of absence.

Section 4: Leave because of Extended Illness.

When an employee has exhausted all of his sick leave credits including those days granted in accordance with these rules and is still incapacitated and unable to perform the duties of his position, the Town Board may grant a leave of absence without pay for a period not to exceed one (1) year. Such a leave is at the discretion of the Board.

Section 5: Leave for Other Reasons.

Leave of absence without pay for reasons other than those cited in this provision may be granted by the Town Board only in unusual circumstances, which in the judgment of the Town Board justifies the granting of such leave.

Section 6:

Failure of an employee to report for work without having previously notified the supervisory personnel of his intention to be absent for either a whole day or a part of a day shall be considered unauthorized leave of absence. Repeated unauthorized leave absence shall be cause for disciplinary action.

RULE IX - DEATH IN THE FAMILYSection 1:

Each full-time or part-time employee shall be granted leave without loss of pay not to exceed three (3) consecutive calendar days because of a death in his/her immediate family. The employee shall be paid for any regularly scheduled working hours during such three (3) consecutive calendar day period.

Section 2:

Immediate family for the purpose of Section shall be deemed to include current spouse, parent, current parent-in-law, child, brother, sister, current brother-in-law and current sister-in-law.

Section 3:

(a) Each full-time or part-time employee shall be granted leave without loss in pay not to exceed two (2) consecutive working days because of the death of a grandparent, current grandparent-in-law, current son-in-law, current daughter-in-law or grandchild.

(b) With prior approval approval of the Department Head, an employee may be granted one (1) scheduled working day for the death of an aunt, uncle, niece, nephew, first cousin of either spouse, providing such a day is the scheduled day of the funeral.

Such leave for death in the family is intended to permit the employee time off for the purpose of handling necessary arrangements and to attend the funeral. The leave shall terminate at the close of the day of the funeral, except such leave covered under Section 1. If the funeral is not attended by the employee, no such leave shall be authorized.

Section 4.

A temporary employee shall not be entitled to paid Death in the Family Benefits.

RULE X - PERSONAL LEAVE

Section 1:

- (a) A personal leave day shall be granted by the Department Head.
- (b) An employee requesting a personal leave day to conduct business of a personal nature shall give the Department Head or his designee one (1) working day advance notice, except in cases of verifiable emergency on a form approved by the parties.
- (c) A personal leave day granted will be charged to accumulated sick leave.
- (d) Three (3) personal leave days shall be granted each calendar year.
- (e) Personal leave days may not be scheduled on consecutive work days (including Friday and Monday) unless a verifiable emergency occurs or is approved by the Department Head or his designee.

Section 2:

A temporary employee shall not be entitled to paid Personal Leave Benefits.

RULE XI - CIVIL SERVICE EXAMINATIONS

Employees shall be allowed to time off with pay to take promotion and open competitive Civil Service examinations.

RULE XII - OVERTIME

Whenever overtime work is authorized by the Department Head in any regular full-time position, the employee may be granted equivalent time off in lieu thereof.

RULE XIII - EMPLOYEES EXCLUDED

These rules are not applicable to any employee of the Town of Lancaster who is an elected official or appointed member of any Board, Committee, Commission or Bureau, nor are they applicable to any employee who is a member of a bargaining unit with which the Town of Lancaster maintains a separate contract.

RULE XIV - BENEFITS NOT DIMINISHED

Any employee in the service of the Town of Lancaster on January 1, 1984, who has qualified for benefits under the personnel rules adopted on February 1, 1981, shall not have any of those benefits diminished by the application of these revised rules.

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THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
MILLER , TO WIT:

WHEREAS, it is in the public interest to hold a public hearing to
allow for general discussion of the low income needs, especially housing and
urgent community needs, and to discuss proposals to meet those needs,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

1. That a Public Hearing to provide an opportunity for citizens to
express community development and housing needs and discuss proposed projects
or programs to meet those needs, particularly those projects which would
benefit low and moderate income persons in the Town of Lancaster, will be held
at the Town Hall, 21 Central Avenue, Lancaster, New York, on the 16th day of
January, 1984, at 8:00 o'clock P.M., Local Time, and that Notice of the time
and place of such hearing be published in the Lancaster Bee, the official
newspaper and be posted on the Town Bulletin Board on January 5, 1984, which
Notice shall be in the form attached hereto and made a part hereof;

2. The amount of Community Development Block Grant Funds expected
to be available to the Town of Lancaster for the 1983-84 program year is
\$35,246.00.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call, which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

3

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LEGAL NOTICE
NOTICE OF PUBLIC HEARING
TOWN OF LANCASTER

NOTICE TO THE CITIZENS OF THE TOWN OF LANCASTER

A Public Hearing will be held on January 16, 1984, at 8:00 o'clock P.M., Local Time, at the Town Hall, 21 Central Avenue, Lancaster, New York, regarding the use of Federal Community Development Funds in the Town of Lancaster.

The Town of Lancaster is eligible for a Federal Community Development Ninth Year Grant under Title I of the Housing and Community Development Act of 1974. The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects or programs to meet those needs, particularly projects which would benefit low and moderate income persons in the Town of Lancaster.

The amount of Community Development Block Grant Funds expected to be available to the Town of Lancaster for the 1983-84 program year is \$35,246.00.

All citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Lancaster's selection of projects to be funded by the Federal Community Development Grant Program.

TOWN BOARD OF THE
TOWN OF LANCASTER
BY: STANLEY JAY KEYSA
Supervisor

January 5, 1984 (Publication & Posting Date)
(Publication to be in NON LEGAL SECTION of the paper)

(3)

56 (4)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN MILLER , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCILMAN
KWAK , TO WIT:

WHEREAS, the Chairman of the Recreation Commission of the
Town of Lancaster, by letter dated December 15, 1983, has requested
authorization for the Director of Recreation and two Recreation Supervisors
to attend the Recreation Conference to be held at the Hotel Syracuse from
January 26, 1984 through January 29, 1984,

NOW, THEREFORE, BE IT

RESOLVED, that JOHN F. PASQUARIELLO, Director of Recreation,
JOHN GRUNZWEIG, Recreation Supervisor and HENRY WOJTOWICZ, Recreation
Supervisor, be and are hereby authorized to attend the Recreation Conference
from January 26, 1984 through January 29, 1984, at the Hotel Syracuse, and

BE IT FURTHER

RESOLVED, that expense reimbursement required for the attendance
of John F. Pasquariello, John Grunzweig and Henry Wojtowicz at said
conference be and is hereby authorized is an amount not to exceed \$700.00.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCILMAN CZAPLA VOTED YES
COUNCILMAN GIZA VOTED YES
COUNCILMAN KWAK VOTED YES
COUNCILMAN MILLER VOTED YES
SUPERVISOR KEYSA VOTED YES

The resolution was thereupon unanimously adopted.

January 1, 1984

(4)

STATUS REPORT ON UNFINISHED BUSINESS:

No Report

PERSONS ADDRESSING TOWN BOARD:

None

COMMUNICATIONS:

DISPOSITION

- | | |
|---|-------------------------------|
| 1. Asst. Building Inspector to Town Board -
Summary of building permits issued during
1983. | R & F |
| 2. Town Clerk to Town Board -
Disclosure of non-prohibited interest in
Thill-Demerly Agency, Inc. | R & F |
| 3. Supervisor to Lancaster Board of Education -
Correction regarding publication stating
inaccurately denial of rezone to Andco. | R & F |
| 4. Supervisor to Town Board -
Transmittal of revised list of Town Board
Committees for period 1/1/84 - 12/31/84. | R & F |
| 5. Supervisor to Town Board -
Advisement pertaining to reappointment of
Secretary to Supervisor and Town Historian. | R & F |
| 6. Supervisor to Town Board -
Recommendation that position of Laborer I
be abolished, position of Maintenance
Assistant be created, and Walter Ciszewski
be appointed to said position. | SUPERVISOR |
| 7. County Dept. of Environment and Planning to
County Health Department -
Status on proposed sewer line on Walden Ave. | R & F |
| 8. D.C.O. to Town Board -
Monthly report for December 1983. | R & F |
| 9. D.C.O. to Town Board -
Yearly report for 1983. | R & F |
| 10. Town Clerk to Town Board -
Notification of discontinuance of request
and direction letter. | TOWN CLERK TO CONTINUE |
| 11. Town Clerk to Town Board -
Transmittal of draft of resolution and revised
personnel rules for review and comment. | R & F |
| 12. Town Clerk to Town Board -
Addendum to revised personnel rules. | R & F |
| 13. Supervisor to Town Board -
Recommendations on use of CD Block Grant Funding
for 1983-84. | HIGHWAY SUPT. &
CD HEARING |

ADJOURNMENT:

ON MOTION OF COUNCILMAN CZAPLA, AND SECONDED BY THE ENTIRE TOWN
BOARD AND CARRIED, the meeting was adjourned at 1:50 P.M. out of respect to:

LILLIAN OTT

FIVE CITY FIRE FIGHTERS KILLED IN A RECENT BUFFALO EXPLOSION

Signed Robert P. Thill
Robert P. Thill, Town Clerk